

"TOWN OF TIVERTON, RHODE ISLAND  
INVITATION FOR BIDS  
ANIMAL SHELTER (POUND) SERVICES

The Town of Tiverton is soliciting bids from qualified providers for the services, facilities and processes necessary for the furnishing of Animal Shelter (Pound) Services required by the Tiverton Animal Control Officer.

Specifications for the above may be obtained at the Office of the Town Clerk, 343 Highland Road, Tiverton, R.I. from 8:30am to 3:30pm Monday through Friday. Sealed envelopes containing proposals must be marked ANIMAL SHELTER on the outside of the envelope and received in the Office of the Town Clerk, 343 Highland Road Tiverton, R.I. no later than 3:00pm on Wednesday, May 9, 2012 at which time the Bids will be opened and publicly read by the Town Administrator in Town Council Chambers.

The Town reserves the right to reject any or all of the bids as it deems to be in the best interest of the Town. Tiverton is an equal opportunity employer."

Nancy L. Mello, Town Clerk

## SPECIFICATIONS

### ANIMAL SHELTER (POUND) SERVICES

The Town of Tiverton, Rhode Island is soliciting bids from qualified providers for the services, facilities and processes necessary for the furnishing of Animal Shelter (Pound) Services as required by the Animal Control Officer as described in the following:

The Contractor shall provide the Town of Tiverton with the use of six (6) animal cages per day for a period of three years commencing July 1, 2012 and terminating June 30, 2015.

- a. **The Contractor shall furnish additional animal care units or cages, if available the same rate per unit as set forth in its bid.**
- b. **The Contractor agrees the rate per day per unit will include all costs to the Town of Tiverton for running a dog pound including, but not limited to food, water, cleaning, personnel to man the shelter and all other necessary expenses and costs, so that the only charge to Tiverton will be the unit cost set forth in his bid.**
- c. **The Contractor shall keep the shelter open for the placement of animals and for Tiverton Residents to look for and pick up lost animals during the hours of 9:00a.m. and 6:00pm., Mondays through Saturdays.**
- d. **The Contractor shall arrange to make the shelter available to a bona fide Tiverton Animal Officer 24 hours a day, 365 days a year.**
- e. **The Contractor agrees to maintain the kennel/facilities according to the standards, laws, rules and regulations promulgated by the State of Rhode Island and/or the Rhode Island Department of Health (or Massachusetts equivalents) as may be presently in effect or hereafter mandated.**
- f. **The successful bidder shall comply with the following provisions:**
  1. **The bidder must include, along with his bid, a Certificate of Insurance indicating that the Contractor has Worker's Compensation Insurance and Public Liability Insurances with limits of not less than \$300,000.00 - \$600,000.00.**

2. The contractor stipulates that he is an independent Contractor And Not an employee of or agent for either the Town of Tiverton nor for any of its sub-divisions. He/she further stipulates that the bid was independently prepared without collusion.
3. The contractor agrees to indemnify and hold harmless the Town of Tiverton and its sub-divisions from any claims or suits brought against them as a result of any negligence, either by act or omission of the Contractor, his agents or employees while said Contractor is performing services in connection with the above responsibilities.

**Sealed envelopes containing bids must be marked 'Animal shelter' on the outside and received at the Office of the Town Clerk, 343 Highland road, Tiverton, R.I. 02878 no later than 3:00 p.m. on \_\_\_\_\_**

**Bids prepared on vendors stationary, and containing only unit prices being bid for the afore-described units/cages on a per cage/per day basis.**

**The Town reserves the right to reject any or all proposals as it deems to be in the best interest of the Town.**

**Then Town of Tiverton does not discriminate with regard to handicap, sex, race, color, creed, national, origin, age, marital, status, or political affiliation of the bidder in accordance with its Affirmative Action Plan.**

**The Town of Tiverton is an equal opportunity employer.**